

# Standardized Task Evaluation (STE) Test Host Request Form

Complete and E-MAIL form to:  
[STerequest@electricaltrainingalliance.org](mailto:STerequest@electricaltrainingalliance.org)

***Please complete email subject line as follows when sending form via email:***  
*STE Number\_Requested Test Date (mm/dd/yyyy)\_JATC program number*  
*example: IC0401A\_06/01/2018\_MD9000*

This request must be received a minimum of 30 days prior to the requested exam date.

## **Today's Date:**

**TEST INFORMATION:** *Please submit one form per test type and date.*

Test Quantity Requested:

**Instrumentation Part A – Written**

(enter **IC0401A** for STE Number in email subject)

**Instrumentation Part B - Hands-On**

(enter **IC0401B** for STE Number in email subject)

Test Date Requested:

Test Time Requested:

## **HOST FACILITY INFORMATION:**

Organization Name:

Organization Address (line 1):

Organization Address (line 2):

City:

State:

Zip:

JATC Program Number:

Contact Person Name:

Contact Person E-Mail:

Contact Person Phone Number:

THE **electrical training ALLIANCE** WILL BE CONTACTING YOU REGARDING YOUR REQUEST TO HOST AN EXAMINATION SESSION AS INDICATED ABOVE. EXAMINATIONS **ARE NOT** OFFICIALLY SCHEDULED UNTIL SUCH A TIME AS YOUR ORGANIZATION HAS BEEN CONTACTED BY THE **electrical training ALLIANCE** TO CONFIRM THE TEST TIME AND DATE. AN EXAMINATION SESSION MAY BE SCHEDULED AT AN IBEW AND/OR UA FACILITY IN YOUR AREA.